

BY-LAWS
OF
ARLINGTON HEIGHTS BICYCLE CLUB

ARTICLE I - NAME

The name of this organization is the Arlington Heights Bicycle Club in the State of Illinois.

ARTICLE II - OBJECT

The object of this association is:

- to promote cycling safety programs and to acquaint others with proper traffic regulations,
- to advance and strive for the improvement and betterment of all public facilities and services for bicyclists,
- to encourage bicycling for its contribution to individual health and ecological improvement,
- to distribute information about bicycling to interested parties and organizations,
- to foster good will and friendship between cyclists and residents,
- .to cooperate with municipal officials or other public organizations for the general welfare of all cyclists.

ARTICLE III - MEMBERSHIP

Section 1 Eligibility Any person who cycles shall be eligible to membership.

Section 2 Class of Membership There shall be two (2) classes of membership.
 A. Adult membership, minimum age 18
 B. Family membership, to include all adult and youth members of the same family in a common household. Adult members only are eligible to vote.

Section 3 Admission of Members Application for membership shall be made in writing through a club member or a person at a scheduled AHBC meeting. Membership chairperson will process application and applicant

will be invited to the next regular meeting of the AHBC.

ARTICLE IV - DUES

The annual dues of each adult member and family unit of the AHBC shall be \$15.00 per annum. Dues are payable in advance. Any member of family who shall be in arrears in the payment of dues for a period of sixty days shall be dropped from the membership roles and must apply for reinstatement to the secretary or treasurer of the AHBC. Dues are to be sent initially with the membership application. All memberships will expire on March 31st.

ARTICLE V - FISCAL YEAR

The fiscal year of the AHBC shall commence of the 1st day of November and end on the 31st day of October.

ARTICLE VI - MEETINGS

Section 1 Regular meetings. Regular meetings shall be held as determined by an annually prepared schedule.

Section 2 Election Meetings The annual meeting for the election of officers shall be on the regularly scheduled October meeting.

Section 3 Special Meetings Special meeting shall be called by the president whenever he or she shall deem the same necessary or whenever he or she shall be called upon to do so by a quorum of members during a regular meeting. Notice for such meetings shall be through local news media or individually or via phone or letter to each member not less than three days before the date of said meeting. All notices shall state the purpose of the special meeting.

ARTICLE VII - OFFICERS

The officers of this association shall be four (4) in number - President, Vice-president, Secretary, and Treasurer. More than one person may occupy any of the positions during a term of office as necessary to meet the needs of the AHBC.

Section 1 President The president shall be the chief executive of the Association, charged with the duty of supervising all of its functions. The president shall be ex officio, a member of all committees.

Section 2 Vice-president In the president's absence or in the event of his or her inability to act, the vice-president shall perform the duties of the

president. The vice-president shall also serve as the ride chair.

Section 3 Secretary The secretary shall conduct the correspondence of the AHBC, issue notices of and keep minutes of all meeting of the AHBC, be the custodian of the records, keep current copy of the by-laws and discharge other duties as may be assigned to the secretary, by the president.

Section 4 Treasurer The treasurer shall collect all membership dues and shall have the care and custody of all funds and property of this association, which shall be distributed by him only upon the order of the president. The treasurer shall submit a report for the preceding year at the annual meeting and shall render special reports whenever requested to do so by the officers. The treasurer shall deposit all funds in the name of the AHBC in such bank or banks as may be designated by the officers. Checks under \$250 may be signed by the treasurer or president. Checks of \$250 or over must be signed by the treasurer and either the president or secretary. The bank signature cards should indicate this policy.

ARTICLE VIII - ELECTION OF OFFICERS

Section 1 A nominating committee shall be appointed at the discretion of the president. The nominating committee should attempt to get at least two candidates for each of the four offices.

Section 2 The slate selected shall be presented at the regularly scheduled meeting prior to the election meeting (i.e. September meeting).

Section 3 Additional nominations may be received from the floor at either the election meeting or prior to it.

Section 4 The membership shall be advised via the October newsletter of the proposed slate, additional nominations (if known) and the election meeting date, time, and place.

Section 5 A simple majority of qualified members present at the election meeting shall serve to elect the officers. Proxies will be available from the secretary, to be returned to the secretary prior to the election meeting.

ARTICLE IX - COMMITTEES, SPECIAL POSTS OR REPRESENTATIVES

Committees, special posts or representatives shall be appointed by the president

as may be required to meet specific schedules for efficient operation of the AHBC.

Any scheduled, planned or recommended activity or project shall be reviewed by the officers prior to presentation to the membership. (Certain of these activities or projects may be restricted to members 18 or over unless accompanied by a responsible adult, as determined by the officers of the AHBC.)

ARTICLE X - AMENDMENTS

The by-laws of the AHBC may be amended or revised by the affirmative vote of at least two-thirds (2/3) of the members present at the amendment meeting provided that a notice of such meeting via the newsletter contains a summary of the proposed amendments.

The by-laws will be reviewed and possibly revised at least every two (2) years by an appointed committee.

ARTICLE XI - PARLIAMENTARY AUTHORITY

Meetings of the AHBC shall be conducted by the rules of parliamentary procedures and "Roberts Rules of Order Revised" shall be the authority for the AHBC in all question of parliamentary law not covered by the AHBC's by-laws.

ARTICLE XII – MINORS AS RIDERS

The Arlington Heights Bicycle Club welcomes minor riders to participate in all bicycle riding activities with the Club as long as they are accompanied in the event by their parent, guardian or another participating adult club member authorized to take responsibility for the minor. A minor is anyone under the age of 18.

Adult club members may sponsor an unaccompanied minor to participate in any activity. The parents or guardian of the minor child must supply written notification to a board member of AHBC that another named adult is responsible for the minor's participation in the AHBC event. Notification must be supplied prior to participation in that event. In addition, both parents and/or guardians of the minor child and the minor child must have a current signed waiver on file. The waiver is part of the membership application.

With no exceptions, non-members who choose to participate in a club ride must be 18 years or older.

(This article passed at membership meeting on January, 2006.)

(This article incorporated into bylaws on February, 2009 and posted.)