

AHBC Board Meeting Minutes from February 22, 2012

The meeting was called to order by Vince Kelley at 6:07pm.

Board members present were:

- Vince Kelley, President;
- Christine Van Dornick, Co-Vice Presidents and Ride Chairs;
- Alan Gibbs, Treasurer;
- Paula Matzek, Membership Chair;
- Ford Sakata, Secretary; and
- Debra Watson, Program Chair and member at-large
- Tom Drabant, Member at-large
- Dave Martin, Swap Chair

Approval of January (December) Meeting Minutes

Vince asked for a motion to approve the minutes. The minutes were approved without change.

Financial Report (Alan Gibbs)

Alan provided a financial report. The Club funds on hand include: \$29,545.54 in our money market account and \$5,648.18 in checking.

Action Item Update (All)

- Ford reported that the Annual Report has been filed with the Secretary of State's office on time as required. We will work on getting our name formally changed from "Association" to "Club."
- Ford reported that a "Photobucket" site has been created for the Club with Paula and Ford as administrators. This is a common site where photos can be uploaded from various Club events during the year. Members can submit photos to Ford or Paula for uploading. Members (or riders from the Arlington 500) can view and download photos directly from that site for their own use. Some photos back to 2010 have already been uploaded.
- Christine has worked on getting Porto-Potties for the Swap and sought Board approval to add the cost of insurance (\$10/each) to the rental for two Porto-Potty for the swap. This was approved.
- Ford reported that the 2011 Restaurant Choice Awards have all been delivered. Photographs are also available. The *Favorite AHBC Restaurant Destination in 2011* were:
 - Panera Bread - Elk Grove Village, IL
 - Millie's Pancake Shoppe - Addison, IL
 - The Picnic Basket - Libertyville, IL

- Alan ordered 500 "Fun Meter" buttons for members and for sale at the upcoming Bike Swap and Arlington 500. All riders who pre-register for the Arlington 500 prior to May 14th will get a Fun Meter button free. Cost of the buttons is not expected to exceed \$450 including tax and shipping.

Membership Report (Paula Matzek)

Paula reported that approximately 70% of last year's members have renewed: 101 households vs. 144 in 2011 with renewals still coming in.

Ford briefly reviewed status of the new member welcome package including the development of frequently asked questions (FAQ). An early draft was sent to the Board via email earlier in the day. Board members should provide comment to Ford regarding format and style.

Ride Report (Christine Van Dornick)

Christine reported that the schedule of rides through May have been posted to the website.

Program Review (Debra Watson)

Debbie reviewed the program schedule.

- For February, we have a physical therapist (Vubin Tantra) and massage therapist (Kristy Stone) from *Lake County Physical Therapy* coming to speak regarding bike fitting, exercises and stretching for cyclists.
- For March, Debbie proposed to have several members talk about bike repair in response to our member survey results. This will include four "hands-on" repair stations.
- For April, she proposed having a ride speaker.

Mentorship Program (Paula Matzek)

Paula announced that Rae Thomas has volunteered to coordinate member Mentorship Program. In January, the Board endorsed Paula's idea to make "mentors" available to new (and existing) members to welcome them to the Club, introduce them to our rides/members, and answer their questions. Paula also has a list of members who volunteered to be mentors and this list has been provided to Rae.

This program will also help address member survey comments that new members would like to have someone available to answer their questions about the club and cycling.

Ride Leader Training (Tom Drabant)

Tom volunteered to develop, schedule and announce a ride to train new ride leaders on Saturday, April 14, 2012. He will send out an email to the membership to solicit volunteers and will work with them during the year. This is another activity to address feedback received from the member survey. Having more ride leaders will allow us to

potentially expand the types of rides and introduce new starting points/destinations while involving more members.

Membership Survey (Ford Sakata)

Because the January Board meeting was conducted (in December) before the member survey was completed, Ford presented the results of the survey to the Board for discussion and next steps. A number of activities are already underway to address survey results including: mentorship program; bike repair workshop in March; and the scheduling of Ride Leader Training in April. The Board will work on other items during the year as additional ride leaders and volunteers become available.

See separate presentation for a summary of the membership survey results.

Bike Swap Update (Dave Martin)

Dave provided an update regarding the bike swap preparations. Everything is on schedule.

Arlington 500 Update (Alan Gibbs)

Alan provided an update regarding the Arlington 500. Planning is on schedule however member volunteers are still needed to run this event. Volunteers will be requested during the membership meeting and another request will be sent out via email.

Upcoming Club Events:

- Bike Swap - April 28, 2012
- Ride of Silence - May 16, 2012
- Arlington 500 - May 20, 2012
- Picnic - July 15, 2012
- Progressive Dinner - August 18
- Banquet - November 17, 2012

The board meeting adjourned at 7:30pm.

Respectfully submitted,

Ford Sakata
Secretary