

## **AHBC Board Meeting Minutes from September 21, 2011**

The meeting was called to order by Vince Kelley at 6:34pm.

Board members present were:

- Vince Kelley, President;
  - Christine Van Dornick, Vice President and Co-Ride Chair;
  - Alan Gibbs, Treasurer;
  - Paula Matzek, Membership Chair;
  - Debra Watson, Program Chair and board member at large;
  - Ford Sakata, Secretary;
- and several regular members.

### **Approval of May and June Meeting Minutes**

Vince asked for a motion to approve the minutes. The minutes were approved with minor changes to the June minutes.

### **Financial Report (Alan Gibbs)**

Alan provided a financial report. The Club funds on hand include: \$29,534.50 in our money market account and \$6554.35 in checking. Recent expenditures included:

- 40th Anniversary Picnic - \$512
- Donations - \$4,275 as follows:
  - Adventure Cycling \$375
  - Rails to Trails \$700
  - Active Transportation Alliance \$1,000
  - League of Illinois Bicyclists \$1,000
  - League of American Bicyclists \$1,000

Two additional donations approved during the June meeting were still pending. This included:

- Village of Arlington Heights 125-Year Anniversary street post banner for \$500 if still available; and
- Village of Arlington Heights Veteran's Park Brick - \$150 (2-bricks)

For future planning and budgeting purposes, the Board discussed how much money the Club should maintain on hand to ensure the Club remains financially healthy should we have a year (or two) of poor fundraising. The current proposal is to maintain a minimum of two-years expenses. This would include planned expenses for jersey subsidies, club activities such as the annual banquet, progressive dinner, etc., and donations. Alan to make a formal proposal at a future meeting.

Ford reported that he attended the June 20, 2011 meeting of the *Arlington Heights Bicycle and Pedestrian Advisory Commission* meeting to ask if there were any bicycle

related projects that the Club could possibly support. One likely and one developing project was discussed. First, the Commission prints bike route maps each year for distribution to residents. The maps cost approximately \$500 per 1000 maps and the Commission indicated that they could use as many as 3000 maps in 2012. The Board agreed the Club could support these costs but asked if the Club logo could be added to the map. Alan Medsker, Commission Chairperson agreed to ask. Second, the Commission is considering holding an open house in the spring to solicit resident feedback regarding bicycle and pedestrian issues. Club support would be welcome for the open house. More discussions are planned.

### **Membership Report (Paula Matzek)**

To date, 141 households have submitted membership fees representing 191 individual members. This includes 30 new households which is a significant increase from previous years. To welcome the new members, the Board agreed to hold a second welcome ride for our new members on October 15th.

Ford will send out a notice to the membership and bring name tags. All rides will start at 9am that day from Frontier Park.

### **Ride Report (Christine Van Dornick)**

There has been some confusion this summer regarding ride speeds so Christine proposed clarifying this information on our website as follows:

- Leisure Ride Pace - 10-12 MPH rolling speed
- Intermediate Ride Pace - 13-16 MPH rolling speed
- Advanced Ride Pace - 16-18 MPH rolling speed

Christine to work with Scott to get this information posted on the Club website.

Sunday rides were briefly discussed. For now, the Club can continue to schedule Sunday Leisure rides. The Mount Prospect Bicycle Club will be discussing their ride schedules in November.

### **Annual Dinner Banquet (Paula Matzek)**

Paula provided a proposal for this year's dinner banquet for Board approval. The proposal included:

When - Saturday, November 19, 2011 at 6pm

Where - Double Tree Hotel on Algonquin and Arlington Heights Roads. Dinner prepared by the Birch River Grill but served at the hotel.

Dinner will include appetizer, salad, choice of four entrees, and cookie or brownie dessert. There will be an open bar.

The Board approved the proposal and subsidy amount leaving a member cost of \$20/member and \$40/visitor. Anticipated Club expenditure will be approximately \$2,000.

Paula to send an announcement out to Club members.

**Bike Swap (Vince for Dave Martin)**

The Board discussed planning for the 2012 swap scheduled for April 28th. Club members will be asked to volunteer to staff subcommittees to organize this event. Because planned construction at Centennial Park may not be completed in time, we may need to find an alternate location.

The Double Tree Hotel sponsors a kids program to promote giving and they offered to possibly have the kids hold a bake sale at the swap with proceeds to be donated to the Club. Paula will contact the hotel in the spring.

**Speakers Fees (Debbie Watson)**

Debbie asked whether the Club would be willing to pay for speakers for the regular membership meetings. In most cases, fees are not necessary but a small honorarium may be appropriate for some speakers. The Board gave Debbie approval to pay an honorarium of no more than \$100 when appropriate. If a larger amount is required, Debbie would need to seek Board approval.

The board meeting adjourned at 7:32pm.

Respectfully submitted,

Ford Sakata  
Secretary